# **Auditing Procedures Report**

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.															
Loca	I Unit	of Gov	ernment Type				Local Unit Na			County					
	Count		City	□Twp	⊠Village	Other	Village of	Maple Rapids		Clinton					
1	al Yea				Opinion Date			Date Audit Report Submitted	to State						
12	/31/2	2006			June 4, 200	) <i>[</i>		June 8, 2007							
We a	ffirm	that	:												
We a	re ce	ertifie	d public ac	countants	s licensed to pra	actice in M	lichigan.								
								sed in the financial stateme	ents, inclu	ding the notes, or in the					
Mana	agem	nent l	_etter (repo	ort of com	ments and reco	mmendat	ions).								
	YES	9	Check ea	ch applic	able box belo	<b>w</b> . (See ir	nstructions fo	r further detail.)							
1.	X			All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.											
2.	×		There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.												
3.	×		The local	unit is in o	compliance with	the Unifo	orm Chart of	Accounts issued by the Dep	artment o	f Treasury.					
4.	×		The local	unit has a	dopted a budg	et for all re	equired funds	S.							
5.	×		A public b	earing on	the hudget wa	s held in a	accordance w	vith State statute.							
6.	X			•	•			, an order issued under the	Emergeno	ev Municipal Loan Act, or					
		_	other guid	lance as i	ssued by the L	ocal Audit	and Finance	Division.							
7.	X				•		•	revenues that were collecte		ier taxing unit.					
8.	×			•	·		•	ly with statutory requiremen		tion the a Dellation for					
9.	X		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for Audits of Local Units of Government in Michigan</i> , as revised (see Appendix H of Bulletin).												
10.	X		that have	not been	previously com	municate	d to the Loca			uring the course of our audit If there is such activity that has					
11.	$\boxtimes$		The local	unit is fre	e of repeated c	omments	from previou	s years.							
12.	X		The audit	opinion is	UNQUALIFIE	D.									
13.	×				complied with G		r GASB 34 a	s modified by MCGAA State	ement #7	and other generally					
14.	X		The board	d or counc	cil approves all	invoices p	orior to payme	ent as required by charter o	r statute.						
15.	X	$\Box$	To our kn	owledge,	bank reconcilia	tions that	were reviewe	ed were performed timely.							
	_							•	darias of t	he audited aptity and in not					
incl	uded	in t	nis or any	other aud		do they o				he audited entity and is not ame(s), address(es), and a					
	•			•	s statement is o		and accurate	in all respects.							
_			closed the		·	Enclosed		ed (enter a brief justification)							
Fin	ancia	ıl Sta	tements			$\boxtimes$									
The	e lette	er of	Comments	and Reco	ommendations	$\boxtimes$	N/A								
Other (Describe) N/A															
Certified Public Accountant (Firm Name)  Telephone Number															
Abraham & Gaffney, P.C. (517) 351-6836															
Street Address City State Zip										· '					
			dge Road	, Suite 1	UO			East Lansing	MI	48823					
į.			Signature	-		1	inted Name	wone CDA	License N						
Aaron M. Stevens, CPA 1101024055															

# Village of Maple Rapids Clinton County, Michigan

# **FINANCIAL STATEMENTS**

**December 31, 2006** 

# Village of Maple Rapids Clinton County, Michigan

# December 31, 2006

# VILLAGE OFFICERS AND TRUSTEES

George Abbott, Jr.	President
Jeffrey Stephens	Trustee
Jim Gavenda	Trustee
William Schmidt	Trustee
Kim Kidder	Trustee
Tim Maier	Trustee
Daryl Trefil	Trustee
Linda Gavenda	Clerk
Melinda Thomas	Treasurer

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#### **Principals**

Dale J. Abraham, CPA Michael T. Gaffney, CPA Steven R. Kirinovic, CPA Aaron M. Stevens, CPA Eric J. Glashouwer, CPA



3511 Coolidge Road Suite 100 East Lansing, MI 48823 (517) 351-6836 FAX: (517) 351-6837

INDEPENDENT AUDITOR'S REPORT

To the Honorable President and Members of the Village Council Village of Maple Rapids Maple Rapids, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Maple Rapids, Michigan as of and for the year ended December 31, 2006, which collectively comprise the Village's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Village of Maple Rapids' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Maple Rapids, Michigan as of December 31, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information as identified in the table of contents are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming opinions on the financial statements that collectively comprise the Village of Maple Rapids' basic financial statements. The accompanying other supplementary information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The other supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

aluchaun & Dolbrey, P.C.

ABRAHAM & GAFFNEY, P.C. Certified Public Accountants

June 4, 2007

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

The following is a discussion and analysis of Village of Maple Rapids' (the Village's) financial performance and position, providing an overview of the activities for the year ended December 31, 2006. This analysis should be read in conjunction with the *Independent Auditors Report* and with the Village's financial statements, which follow this section.

#### **FINANCIAL HIGHLIGHTS**

#### **Government-wide:**

- Total net assets were \$1,697,403.
- Governmental activities net assets were \$904,930.
- Business-type activity net assets were \$792,473.

#### **Fund Level:**

- At the close of the fiscal year, the Village's governmental funds reported a combined ending fund balance of \$338,191 with \$16,397 being reserved for specific purposes.
- The General Fund realized \$30,188 more in revenues than anticipated for the fiscal year. The General Fund operations also expended \$80,054 less than appropriated.
- Overall, the General Fund balance increased by \$21,238 to \$180,417 with \$164,020 being undesignated and available for general purposes.

#### Capital and Long-term Debt Activities:

- The primary government issued revenue bonds in 2006 for the purpose of financing sewer upgrades.
- The total long-term debt for the primary government was \$385,000.
- The Village remains well below its authorized legal debt limit.
- The total addition to the capital asset schedule for the primary government was \$62,380.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Village's annual financial report. The annual financial report of the Village consists of the following components: I) *Independent Auditors Report;* 2) *Management's Discussion and Analysis* and 3) the *Basic Financial Statements* (government-wide financial statements, fund financial statements, notes to the financial statements), *Required Supplementary Information* such as budget to actual comparisons for the General Fund and major Special Revenue Funds, and *Other Supplementary Information* including combining financial statements for all nonmajor governmental funds and other funds.

#### Government-wide Financial Statements (Reporting the Village as a Whole)

The set of government-wide financial statements are made up of the Statement of Net Assets and the Statement of Activities, which report information about the Village as a whole, and about its activities. Their purpose is to assist in answering the question, is the Village, in its entirety, better or worse off as a result of this fiscal year's activities? These statements, which include all non-fiduciary assets and liabilities, are reported on the accrual basis of accounting, similar to a private business. This means revenues are accounted for when they are earned and expenses are accounted for when incurred, regardless of when the actual cash is received or disbursed.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

The Statement of Net Assets (page 1) presents all of the Village's assets and liabilities, recording the difference between the two as "net assets". Over time, increases or decreases in net assets measure whether the Village's financial position is improving or deteriorating.

The Statement of Activities (page 2) presents information showing how the Village's net assets changed during 2006. All changes in net assets are reported based on the period for which the underlying events giving rise to the change occurs, regardless of the timing of related cash flows. Therefore, revenue and expenses are reported in these statements for some items that will only result in cash flows in future financial periods, such as uncollected taxes and earned but unused employee annual leave.

Both statements report the following activities:

- Governmental Activities Most of the Village's basic services are reported under this category. Taxes, charges for services and intergovernmental revenue primarily fund these services. Most of the Village's general government departments, law enforcement, economic development, Village improvements, street improvements, recreation activities, and other Village wide elected official operations are reported under these activities.
- Business-type Activities These activities operate like private businesses. The Village charges fees to recover the cost of the services provided. The Water System Fund and the Sewer System Fund make up the business-type activities.

As stated previously, the government-wide statements report on an *accrual* basis of accounting. However, the governmental funds report on a *modified accrual* basis. Under modified accrual accounting, revenues are recognized when they are measurable and available to pay obligations of the fiscal period; expenditures are recognized when they are due to be paid from available resources.

Because of the different basis of accounting between the fund statements (described below) and the government-wide statements, pages 5 and 8 present reconciliations between the two statement types. The following summarizes the impact of transitioning from modified accrual to full accrual accounting:

- Capital assets used in governmental activities (depreciation) are not reported on the fund financial statements of the governmental fund. Capital assets and depreciation expense are reported on the government-wide statements.
- Capital outlay spending results in capital assets on the government-wide statements, but is reported as
  expenditures on the fund financial statements of the governmental funds.
- Long-term liabilities appear as liabilities on the government-wide statements; however they will not appear
  on the fund financial statements unless current resources are used to pay a specific obligation.
- Long-term debt proceeds are reported as liabilities on the government-wide statements, but are recorded as
  other financing sources on the fund financial statements.

In addition, it should be noted that the government-wide financial statements include the net value of the Village's general capital assets such as buildings, land, vehicles, computer equipment, etc. These values are not included in the fund financial statements.

#### Fund Financial Statements (Reporting the Village's Major Funds)

The fund financial statements, which begin on page 3, provide information on the Village's significant (major) funds, and aggregated nonmajor funds. A fund is a fiscal and accounting entity with a self-balancing set of accounts that the Village uses to keep track of specific sources of funding and spending for a particular purpose. Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

The basic financial statements report major funds as defined by the Government Accounting Standards Board (GASB) in separate columns. Statement 34 defines a "major fund" as the General Fund, and any governmental or enterprise fund which has either total assets, total liabilities, total revenues or total expenditures/expenses that equal at least ten (10) percent of those categories for either the governmental funds or the enterprise funds and where the individual fund total also exceeds five (5) percent of those categories for governmental and enterprise funds combined. The major funds for the Village of Maple Rapids include the General Fund, the Fire Fund, the Sewer System Fund, and the Water System Fund. All other funds are classified as nonmajor funds and are reported in aggregate by the applicable fund type. The Village includes detailed information on its nonmajor funds in the other supplementary information section of this report.

The Village's funds are divided into two categories - governmental and proprietary - and use different accounting approaches:

- Governmental Funds Most of the Village's basic services are reported in the governmental funds. The
  focus of these funds is how cash and other financial assets that can be readily converted to cash, flow in
  and out during the course of the fiscal year and how the balances left at year-end are available for spending
  on future services. Consequently, the governmental fund financial statements provide a detailed short-term
  view that helps determine whether there are more or fewer financial resources that may be expended in the
  near future to finance the Village's programs. Governmental funds include the General Fund, as well as
  Special Revenue Funds (use of fund balance is restricted).
- Proprietary Funds Services for which the Village charges customers (whether outside the Village structure or a Village department) a fee are generally reported in proprietary funds. Proprietary funds use the same accrual basis of accounting used in the government-wide statements and by private business. The Village has one type of proprietary fund. Enterprise funds report activities that provide supplies and/or services to the general public. An example is the Sewer System Fund.

#### Notes to the Financial Statements

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the detail provided in the government-wide and fund financial statements. The Notes can be found beginning on page 12 of this report.

#### Required Supplementary Information

Following the Basic Financial Statements is additional Required Supplementary Information (RSI), which further explains and supports the information in the financial statements. RSI includes a budgetary comparison schedules for the General Fund and the major special revenue funds.

#### Other Supplementary Information

Other Supplementary Information includes combining financial statements for nonmajor governmental funds. These funds are added together, by fund type, and are presented in aggregate single columns in the appropriate basic financial statements.

#### FINANCIAL ANALYSIS OF THE VILLAGE AS A WHOLE

As previously stated, the Village of Maple Rapids' combined net assets were \$1,697,403 at the end of this year's operations. The net assets of the governmental activities were \$904,930; the business-type activities were \$792,473.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

## Net Assets as of December 31, 2006 and December 31, 2005

		2006			2005	
		<b>Business-</b>	Total		Business-	Total
	Governmental	Туре	Primary	Governmental	Type	Primary
	Activities	Activities	Government	Activities	Activities	Government
Current Assets Capital Assets	\$ 351,736 566,739	\$ 532,843 646,362	\$ 884,579 1,213,101	\$ 308,164 613,388	\$ 176,150 629,103	\$ 484,314 
Total Assets	<u>\$ 918,475</u>	<u>\$ 1,179,205</u>	\$_2,097,680	<u>\$ 921,552</u>	\$ 805,253	<u>\$ 1,726,805</u>
Current Liabilities Noncurrent Liabilities	\$ 13,545 	\$ 11,732 <u>375,000</u>	\$ 25,277 375,000	\$ 17,280 	\$ 2,272	\$ 19,552 
Total Liabilities	<u>\$ 13,545</u>	<u>\$ 386,732</u>	<u>\$ 400,277</u>	<u>\$ 17,280</u>	<u>\$ 2,272</u>	<u>\$ 19,552</u>
Net Assets Invested in Capital Asse		<b>A</b> 500 000	<b>*</b> 4 405 004	000.450	<b>0.00.400</b>	<b>0.4.007.050</b>
(Net of related debt)	\$ 566,739	\$ 599,222	\$ 1,165,961	\$ 608,153	\$ 629,103	\$ 1,237,256
Restricted	78,554	400.054	78,554	,	470.070	79,363
Unrestricted	259,637	193,251	452,888	<u>216,756</u>	<u>173,878</u>	390,634
<b>Total Net Assets</b>	<u>\$ 904,930</u>	<b>\$</b> 792,473	<u>\$_1,697,403</u>	<u>\$ 904,272</u>	<u>\$ 802,981</u>	<u>\$ 1,707,253</u>

The following condensed financial information was derived from the government-wide Statement of Activities and reflects how the Village's primary government net assets changed during the fiscal year:

# Changes in Net Assets for the Fiscal Years Ending December 31, 2006 and December 31, 2005

	2006							2005					
			Bu	siness-		Total			Вι	ısiness-	Total		
	Governmental			Type		Primary	Governmental			Туре	Primary		
		Activities	_A	Activities G		<u>overnment</u>	Activities		_A	ctivities	Government		
Revenues													
Program Revenues													
Charges for Services	\$	67,073	\$	77,963	\$	145,036	\$	64,296	\$	71,686	\$	135,982	
Grants & Contributions		50,532		-		50,532		57,534		-		57,534	
General Revenues													
Property Taxes		122,785		-		122,785		113,124		-		113,124	
State Shared Revenue		67,156		-		67,156		68,207		-		68,207	
Investment Earnings		3,916		5,039		8,955		2,729		2,529	-	5,258	
Miscellaneous		18,486		-		18,486		19,586		-		19,586	
Internal Charges	_	<u> 36,176</u>	_(_	36,176	)	-0-		26,201		26,201	)	-0-	
Total Revenues		366,124		46,826		412,950		351,677		48,014		399,691	

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

# <u>Changes in Net Assets for the Fiscal Years Ending December 31, 2006 and December 31, 2005 - continued</u>

Continued						
		2006			2005	
		Business-	Total	-	Business-	Total
	Governmental	Type	Primary	Governmental	Type	Primary
	_Activities_	Activities Government		_Activities_	_Activities_	Government
Expenses						
General Government	\$ 43,043	\$ -	\$ 43,043	\$ 34,512	\$ -	\$ 34,512
Public Safety	53,035	-	53,035	79,824	-	79,824
Public Works	234,624	-	234,624	178,344	-	178,344
Health & Welfare	2,211	-	2,211	1,608	-	1,608
Recreation & Cultural	32,403	-	32,403	35,425	-	35,425
Interest on long-term de	ebt 150	-	150	417	-	417
Other	<u>-</u>	<u>57,334</u>	57,334	60,083	<u>64,605</u>	<u>124,688</u>
Total Expenses	<u>365,466</u>	<u>57,334</u>	422,800	390,213	64,605	454,818
Increase (decrease) in net assets	) 658	( 10,508)	) ( 9,850	) ( 38,536 )	) ( 16,591 )	) ( 55,127 )
Net Assets - Beginning	904,272	802,981	1,707,253	942,808	819,572	1,762,380
Net Assets - Ending	<u>\$ 904,930</u>	<b>\$</b> 792,473	<u>\$ 1,697,403</u>	<u>\$ 904,272</u>	<u>\$ 802,981</u>	<u>\$ 1,707,253</u>

#### **Governmental Activities:**

The result of 2006 governmental activity was an increase of \$658 in net assets to \$904,930. Of the total governmental activities' net assets, \$566,739 is invested in capital assets less related debt, \$78,554 is reported as restricted, meaning these assets are legally committed for a specific purpose through statue, or by another authority outside the Village government. The balance of \$259,637 is listed as unrestricted, having no legal commitment.

#### **Revenues:**

The three largest revenue categories were property taxes at 34%, charges for services at 18%, and State shared revenue at 18%. The Village levied one property tax millage for the year ended December 31, 2006, for general government operations at 12.2612 mills, which is not assigned to any particular activity.

#### **Expenses:**

Public works is the largest governmental activity, expending approximately 64% of the governmental activities total and includes the Public Works department as well as public street maintenance and improvement activities. Public safety is the second largest area, expending approximately 15% of the governmental activities total.

#### **Business-type Activities:**

Net assets of business-type activities decreased by \$10,508 during 2006. Of the business-type activities' net assets, \$599,222 is invested in capital assets less related debt. The balance of \$193,251 is listed as unrestricted, having no legal commitment.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

#### FINANCIAL ANALYSIS OF THE VILLAGE'S MAJOR AND NONMAJOR FUNDS

As the Village completed 2006, its governmental funds reported *combined* fund balances of \$338,191. This is a net increase of \$42,072. The net changes are summarized in the following chart:

	General Fund	Fire	Nonmajor Governmental Funds
Fund Balance 12/31/06	\$ 180,417	\$ 74,735	\$ 83,039
Fund Balance 12/31/05	\$ 159,179	\$ 51,154	\$ 85,786
Net Change	\$ 21,238	\$ 23,581	\$( 2,747 )

#### **General Fund:**

The General Fund is the chief operating fund of the Village. Unless otherwise required by statue, contractual agreement or Council policy, all Village revenues and expenditures are recorded in the General Fund. As of December 31, 2006, the General Fund reported a fund balance of \$180,417. This amount is an increase of \$21,238 from the fund balance of \$159,179 reported as of December 31, 2005. The 2006 original budget called for a \$76,879 use of fund balance. \$16,397 of fund balance is reported as reserved.

The General Fund 2006 revenues exceeded 2006 expenditures and other financing uses by \$21,238.

#### **General Fund Budgetary Highlights:**

The Village of Maple Rapids' budget is a dynamic document. Although adopted prior to January 1 each year, the budget is routinely amended during the course of the year to reflect changing operational demands.

Actual General Fund revenue and other financing sources totaled \$298,688, \$30,188 above the final amended budget. The original budget was amended downward by \$1,100 during the year.

The Village's expenditure budget was increased by \$11,025 (3% above the original budget) during 2006. The balance of the increase was related to repairs and trash collection as well as an overall rise in personnel costs.

Actual Village expenditures for 2006 were \$80,054 under budget. General Fund actual expenditures came in at \$270,450 and the final budgeted amount was \$350,504, which was a 23% difference.

#### Fire Fund:

As of December 31, 2006, the Fire Fund reported a fund balance of \$74,735. The total fund balance is undesignated/unreserved. There were no changes to the revenue budget for 2006. Expenditures budget was increased by \$1,900 (1% increase over the original budget) during 2006.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

<u>Capital Assets</u> - At the end of year 2006, the Village had invested \$1,213,101, net of accumulated depreciation, in a broad range of capital assets (see table below). Accumulated depreciation was \$1,293,761 for the primary government. Depreciation charges for the fiscal year totaled \$91,770 for the primary government. Additional information related to capital assets is detailed in Note F of the Financial Statements. Net book value of capital assets at December 31, 2006 was as follows:

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2006

	Governmental Activities	Business- type Activities	Total
Construction in progress	\$ -	\$ 47,140	\$ 47,140
Buildings, net	151,200	_	151,200
Furniture and equipment, net	143,430	5,425	148,855
Vehicles, net	216,263	-	216,263
Sewer system, net	-	255,742	255,742
Utility plant, wells, and mains, net	_	338,055	338,055
Infrastructure, net	55,846	-	55,846
Capital assets, net	\$ 566,739	<u>\$ 646,362</u>	<u>\$ 1,213,101</u>

<u>Long-term Debt</u> - As of December 31, 2006, the Village had \$385,000 in debt outstanding for the primary government. In 2006 the Village was issued a bond for \$385,000 for the Sewage Disposal System.

#### Outstanding Debt as of December 31, 2006:

	Jan. 1, 2006	<b>Additions</b>	<b>Deletions</b>	Dec. 31, 2006
Primary Government Governmental Activities Capital Lease - Police Car	\$ 5,235	\$	<u>\$ 5,235</u>	<u>\$ -0-</u>
Business-type Activities 2006 Sewage Disposal Bond	<u> </u>	\$ 385,000	<u>\$</u>	\$ 385,000

A more detailed discussion of the Village's long-term debt obligations is presented in Note G to the financial statements.

#### **VILLAGE OF MAPLE RAPIDS GOVERNMENT ECONOMIC OUTLOOK:**

The State of Michigan continues to have difficulty in balancing their budget. Any shortfalls in projected revenues could affect our revenue sharing funds that we receive. Our budgets have already been cut more than once and any further cuts would affect the services that we provide to the citizens of the Village of Maple Rapids.

Other factors that the Village is aware of are:

- Property tax revenue does seem to be keeping pace with inflation.
- Investment earnings are improving from historically low levels.
- Health insurance premiums are rising much faster than the rate of inflation.
- Retirement costs are increasing due to poor stock market performance over the last several years.
- Utility costs are rising faster than the rate of inflation.

These and many other factors were considered in adopting the Budget for 2007. The Village continues to look for ways to increase efficiencies and reduce the cost of doing business.

#### **CONTACTING THE VILLAGE**

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Village's finances and to demonstrate the Village's accountability for the money it receives. If there are questions about this report, or a need for additional information, contact the Village offices at (989) 682-9227.



# STATEMENT OF NET ASSETS

# December 31, 2006

	Primary Government						
	Gov	rernmental		siness-type			
	A	ctivities		Activities		Total	
ASSETS							
Current assets							
Cash	\$	315,907	\$	135,008	\$	450,915	
Cash - restricted		-		385,405		385,405	
Receivables		12,598		16,426		29,024	
Due from other governmental units		19,235		(3.006)		19,235	
Internal balances		3,996		(3,996)	_	-0-	
Total current assets		351,736		532,843		884,579	
Noncurrent assets							
Capital assets not being depreciated		-		47,140		47,140	
Capital assets being depreciated, net		566,739		599,222		1,165,961	
<b>3</b> - <b>1</b> - <b>3</b>		· · · · · · · · · · · · · · · · · · ·		•		· · · · · · · · · · · · · · · · · · ·	
Total noncurrent assets		566,739		646,362		1,213,101	
TOTAL ASSETS		918,475		1,179,205		2,097,680	
LIABILITIES							
Current liabilities							
Accounts payable		5,947		1,732		7,679	
Accrued wages		2,443		-		2,443	
Other accrued liabilities		2,155		-		2,155	
Deferred revenue		3,000		-		3,000	
Current portion of long-term debt		-		10,000	_	10,000	
Total current liabilities		13,545		11,732		25,277	
Noncurrent liabilities							
Noncurrent portion of long-term debt				375,000		375,000	
TOTAL LIABILITIES		13,545		386,732		400,277	
NET ACCETO							
NET ASSETS		566 720		500 222		1,165,961	
Invested in capital assets, net of related debt Restricted for streets and highways		566,739 78,554		599,222		78,554	
Unrestricted		259,637		193,251		452,888	
OTH GOLD TOLOG		200,001		100,201		-102,000	
TOTAL NET ASSETS	\$	904,930	\$	792,473	\$_	1,697,403	

# STATEMENT OF ACTIVITIES

Year Ended December 31, 2006

		Total	\$ (41,832)	(20,535)	(126,780)	(2,211)	(26,353)	(150)	(247,861)	6,563	14,066	20,629	(227,232)		122,785	67,150 8 955	18,486	0		217,382	(9,850)	1,707,253	\$ 1,697,403
Net (Expense) Revenue and Changes in Net Assets	Primary Government	Business-type Activities		o	o o	¢	o	0-	o o	6,563	14,066	20,629	20,629		•	- 020 4	600°C	(36,176)		(31,137)	(10,508)	802,981	\$ 792,473
Net		Governmental Activities	\$ (41,832)	(20,535)	(156,780)	(2,211)	(26,353)	(150)	(247,861)	φ·	¢	o o	(247,861)		122,785	67,156	3,910	36,176		248,519	658	904,272	\$ 904,930
í	Program Revenues	Operating Grants and Contributions	. ↔	•	50,532	•		1	50,532			0-	\$ 50,532			<b>a</b>			senus	arges	assets	of the year	year
(	Program	Charges for Services	\$ 1,211	32,500	27,312	•	0.050		67,073	37,774	40,189	77,963	\$ 145,036	General revenues	Property taxes	State shared revenue	Miscellaneous	Internal charges	Total general revenues	and internal charges	Change in net assets	Net assets, beginning of the year	Net assets, end of the year
		Expenses	\$ 43,043	53,035	234,624	2,211	32,403	150	365,466	31,211	26,123	57,334	\$ 422,800										
		Functions/Programs	Governmental activities General government	Public safety	Public works	Health and welfare	Recreation and cultural	Interest on long-term debt	Total governmental activities	Business-type activities Sewer	Water	Total business-type activities	Total										

# GOVERNMENTAL FUNDS BALANCE SHEET

# December 31, 2006

	 General		Fire
ASSETS Cash Accounts receivable Due from other governmental units Due from other funds Advance to other funds	\$ 152,658 12,511 11,991 6,621 16,397	\$	80,296 87 - 10,923
TOTAL ASSETS	\$ 200,178	\$	91,306
LIABILITIES AND FUND BALANCES LIABILITIES Accounts payable Accrued wages Other accrued liabilities Due to other funds Advance from other funds Deferred revenue	\$ 4,960 2,443 2,155 10,203	\$	174 - - - 16,397 -
TOTAL LIABILITIES	19,761		16,571
FUND BALANCES Reserved for Advance to other funds Unreserved Undesignated, reported in	16,397		-
General fund Special revenue funds	164,020 		74,735
TOTAL FUND BALANCES	180,417		74,735
TOTAL LIABILITIES AND FUND BALANCES	\$ 200,178	_\$	91,306

Gove	nmajor rnmental unds	Total Governmental Funds		Governmental		Governmental		
\$	82,953 - 7,244 - -	\$	315,907 12,598 19,235 17,544 16,397					
\$	90,197	\$	381,681					
\$	813 - - 3,345 - 3,000	\$	5,947 2,443 2,155 13,548 16,397 3,000					
	7,158		43,490					
	-		16,397					
	- 83,039		164,020 157,774					
	83,039		338,191					
\$	90,197	\$	381,681					

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS

December 31, 2006

## Total fund balance - governmental funds

338,191

Amounts reported for the governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.

The cost of capital assets is Accumulated depreciation is

\$ 1,040,366 (473,627)

Capital assets, net

566,739

Net assets of governmental activities

\$ 904,930

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

	General		Fire	
REVENUES Taxes Intergovernmental Charges for services	\$	122,785 67,767 49,937		- - 500
Interest and rents Other		45,402 12,797		199 <u>87</u>
TOTAL REVENUES		298,688	32,	786
EXPENDITURES Current General government Public safety Public works		27,608 20,764 143,370	16,	- 205 -
Health and welfare Recreation and cultural Other Debt service Capital outlay		1,608 11,366 60,349 5,385		- - -
TOTAL EXPENDITURES		270,450	16,:	205
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		28,238	16,	581
OTHER FINANCING SOURCES (USES) Transfers in Transfers out		(7,000)	7,	000
TOTAL OTHER FINANCING SOURCES (USES)		(7,000)	7,	000
NET CHANGE IN FUND BALANCES		21,238	23,	581
Fund balances, beginning of year		159,179	51,	154_
Fund balances, end of year	\$	180,417	\$ 74,	735

Nonmajor	Total
Governmental	Governmental
Funds	Funds
•	
\$ -	\$ 122,785
50,531	118,298
6,025	88,462
2,011	47,612
5,627	18,511
64,194	395,668
-	27,608
39,094	36,969 182,464
39,094	1,608
12,607	23,973
12,007	60,349
_	5,385
15,240	15,240
66,941	353,596
(2,747)	42,072
1,691	8,691
(1,691)	(8,691)
0-	-0-
(2,747)	42,072
85,786	296,119
\$ 83,039	\$ 338,191

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year Ended December 31, 2006

#### Net change in fund balances - total governmental funds

42,072

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital outlay \$ 15,240 Depreciation expense (61,889)

Excess of depreciation expense over capital outlay

(46,649)

Repayment of long-term debt and borrowing of long-term debt is reported as expenditures and other financing sources in governmental funds, but the repayment reduces long-term liabilities and the borrowings increase long-term liabilities in the statement of net assets. In the current year, these amounts consist of:

Capital lease principal retirement

5,235

Change in net assets of governmental activities

\$ 658

See accompanying notes to financial statements.

# STATEMENT OF NET ASSETS - PROPRIETARY FUNDS

# December 31, 2006

	Business-type Activities				
	Sewer	Water			
	System	System	Total		
ASSETS					
Current assets					
Cash	\$ 50,368	. ,	\$ 135,008		
Cash - restricted	385,405		385,405		
Utilities receivable	8,505	7,921	16,426		
Total current assets	444,278	92,561	536,839		
Noncurrent assets					
Capital assets not being depreciated	47,140	_	47,140		
Capital assets being depreciated, net	259,675		599,222		
Total noncurrent assets	306,815	339,547	646,362		
TOTAL ASSETS	751,093	432,108	1,183,201		
LIABILITIES Current liabilities					
Accounts payable	1,001	731	1,732		
Due to other funds	2,412		3,996		
Current portion of long-term debt	10,000	•	10,000		
Total current liabilities	13,413	2,315	15,728		
Noncurrent liabilities					
Noncurrent portion of long-term debt	375,000		375,000		
TOTAL LIABILITIES	388,413	2,315	390,728		
NET ASSETS					
Invested in capital assets, net of related debt	259,675	339,547	599,222		
Unrestricted	103,005	90,246	193,251		
TOTAL NET ASSETS	\$ 362,680	\$ 429,793	\$ 792,473		

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - PROPRIETARY FUNDS

	Business-type Activities					
	Sewer		Water			
		System		System		Total
OPERATING REVENUES Charges for services		37,774	\$	40,189	\$	77,963
OPERATING EXPENSES						
Labor charges		7,405		9,092		16,497
Contractual services		2,454		850		3,304
Utilities		2,904		5,211		8,115
Repairs and maintenance		530		1,052		1,582
Equipment rental charges		11,882		7,797		19,679
Water/Sewer sample testing		2,265		1,110		3,375
Other		7,294		3,783		11,077
Depreciation		15,764		14,117		29,881
TOTAL OPERATING EXPENSES		50,498		43,012		93,510
OPERATING (LOSS)		(12,724)		(2,823)		(15,547)
NONOPERATING REVENUES						
Interest revenue		3,059		1,980		5,039
CHANGE IN NET ASSETS		(9,665)		(843)		(10,508)
Net assets, beginning of year		372,345		430,636		802,981
Net assets, end of year	\$	362,680	\$	429,793	\$	792,473

# STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

	Business-type Activities					
		Sewer		Water		
		System		System		Total
CASH FLOWS FROM OPERATING ACTIVITIES  Cash receipts from customers  Cash paid for labor charges  Cash paid to suppliers	\$	37,234 (7,405) (25,163)	\$	40,602 (9,092) (21,997)	\$	77,836 (16,497) (47,160)
NET CASH PROVIDED BY OPERATING ACTIVITIES		4,666		9,513		14,179
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Capital purchases Long-term debt proceeds		(47,140) 385,000		-		(47,140) 385,000
NET CASH PROVIDED BY CAPITAL AND RELATED FINANCING ACTIVITIES		337,860		-0-		337,860
CASH FLOWS FROM INVESTING ACTIVITIES Interest revenue		3,059		1,980		5,039
NET INCREASE IN CASH		345,585		11,493		357,078
Cash, beginning of year		90,188		73,147		163,335
Cash, end of year	\$	435,773	\$	84,640	\$	520,413
Reconciliation of operating (loss) to net cash provided by operating activities Operating (loss) Adjustments to reconcile operating (loss) to net cash provided by operating activities	\$	(12,724)	\$	(2,823)	\$	(15,547)
Depreciation (Increase) decrease in utilities receivable Increase (decrease) in accounts payable Increase (decrease) in due to other funds		15,764 (540) 810 1,356		14,117 413 (1,350) (844)		29,881 (127) (540) 512
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	4,666	\$	9,513	\$	14,179

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

#### NOTE A: DESCRIPTION OF VILLAGE AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Maple Rapids is located in Clinton County, Michigan and has a population of approximately 700. The Village of Maple Rapids operates with a Village President/Council form of government and provides services to its residents in many areas including general government, law enforcement, highways and streets, human services, and utilities services.

The Village Council is made up of the Village President, Clerk, Treasurer, and six (6) trustees who are selected at large for overlapping four-year terms.

The financial statements of the Village have been prepared in accordance with accounting principles generally accepted in the United States of America as applied to Village governments. The Governmental Accounting Standards Board is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Village's more significant accounting policies are described below.

#### Reporting Entity

As required by accounting principles generally accepted in the United States of America; GASB Statement No. 14, The Financial Reporting Entity (as amended by GASB Statement No. 39); and Statement on Michigan Governmental Accounting and Auditing No. 5; these financial statements present all financial activities of the Village of Maple Rapids (primary government).

The inclusion of the activities of various agencies is based on the manifestation of oversight criteria, relying on such guidelines as the selection of the governing authority, the designation of management, the ability to exert significant influence on operations, and the accountability for fiscal matters. The accountability for fiscal matters considers the possession of the budgetary authority, the responsibility for surplus or deficit, the controlling of fiscal management, and the revenue characteristics, whether a levy or a charge. Consideration is also given to the scope of public service. The scope of public service considers whether the activity is for the benefit of the reporting entity and/or its residents and is within the geographic boundaries of the reporting entity and generally available to its citizens.

As of April 2000, the activities of the Village of Maple Rapids Community Center were under the control of the Village. The operations of the Village of Maple Rapids Community Center are reported in a Special Revenue Fund identified as the Community Center Fund.

As of May 2004, the activities of the Village of Maple Rapids Riverfest Committee were under the control of the Village. The operations of the Village of Maple Rapids Riverfest Committee are reported in a Special Revenue Fund identified as the Riverfest Fund.

Based upon the application of these criteria, the financial statements of the Village of Maple Rapids contain all of the funds controlled by the Village Council.

#### 2. Related Organization

<u>Maple Rapids Public Library</u> - The Maple Rapids Public Library was incorporated in 1928 under Public Act 84 of 1921. The Maple Rapids Public Library board is elected. The Village collects and distributes property taxes that are levied by the Library. The Village has no financial responsibility to the Library.

#### Basis of Presentation

#### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The statement of net assets and the statement of activities (the government-wide statements) present information for the government as a whole. For the most part, interfund activity has been eliminated in the preparation of these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

# NOTE A: DESCRIPTION OF VILLAGE AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 3. Basis of Presentation - continued

#### GOVERNMENT-WIDE FINANCIAL STATEMENTS - CONTINUED

The statement of activities presents the direct functional expenses of the primary government and the program revenues that support them. Direct expenses are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues are associated with specific functions and include charges to recipients of goods or services and grants and contributions that are restricted to meeting the operational or capital requirements of that function. Revenues that are not required to be presented as program revenues are general revenues. This includes all taxes, interest, and unrestricted State revenue sharing payments and other general revenues and shows how governmental functions are either self-financing or supported by general revenues.

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements present the Village's individual major funds and aggregated nonmajor funds. Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and the major individual enterprise fund are reported as separate columns in the fund financial statements.

The major funds of the Village are:

- a. The General Fund is the Village's primary operating fund. It accounts for all financial resources of the general government except for those that are required to be accounted for in another fund.
- b. The Fire Fund is used to account for funds of the Village Fire Department.
- c. The Sewer System Fund is used to account for the operations required to provide sewer services to the general public, the costs (expenses, including depreciation) are financed or recovered primarily through user charges.
- d. The Water System Fund is used to account for the operations required to provide water services to the general public, the costs (expenses, including depreciation) are financed or recovered primarily through user charges.

#### 4. Measurement Focus

The government-wide and proprietary fund financial statements are presented using the economic resources measurement focus, similar to that used by business enterprises or not-for-profit organizations. Because another measurement focus is used in the governmental fund financial statements, reconciliations to the government-wide statements are provided that explain the differences in detail.

All governmental funds are presented using the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

#### 5. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

# NOTE A: DESCRIPTION OF VILLAGE AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### Basis of Accounting - continued

All governmental funds are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when they become susceptible to accrual (when they become both "measurable" and "available to finance expenditures of the current period"). The length of time used for "available" for purposes of revenue recognition in the governmental fund financial statements is 60 days. Revenues that are considered measurable but not available are recorded as a receivable and deferred revenue. Significant revenues susceptible to accrual are special assessments and certain intergovernmental revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for interest on long-term debt which is recorded when due.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

Private-sector standards of accounting and financial reporting issued to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Village has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Enterprise Funds are charges to customers for sales and services. Operating expenses for enterprise funds include the costs of sales and services, administrative expenses, and other costs of running the activity. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. If/when both restricted and unrestricted resources are available for use, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

#### 6. Budgets and Budgetary Accounting

The General and major Special Revenue Funds' budgets shown as required supplementary information to the financial statements were prepared on a basis consistent with the modified accrual basis used to reflect actual results. The Village employs the following procedures in establishing the budgetary data reflected in the required supplementary information.

- a. The Treasurer submits to the Village Council the proposed operating budgets for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and resources to finance them.
- b. A Public Hearing is conducted to obtain taxpayers' comments.
- c. Prior to the beginning of the fiscal year, the budgets are legally adopted with passage by Council vote.
- d. The budgets are legally adopted at the activity level; however, they are maintained at the account level for control purposes.
- e. After the budgets are adopted, all transfers of budgeted amounts between accounts within a fund or activity or any revisions that alter the total expenditures of a fund or activity must be approved by the Village Council.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

# NOTE A: DESCRIPTION OF VILLAGE AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 6. Budgets and Budgetary Accounting - continued

- f. The Village does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds. Appropriations unused at December 31, 2005 are not carried forward to the following fiscal year.
- g. Budgeted amounts are reported as originally adopted or as amended by the Village Council. Budget amendments are made every quarter. The individual amendments were appropriately approved by the Village Council in accordance with required procedures.

#### 7. Cash

The Village pools cash resources of various funds in order to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements. Cash in excess of current requirements is invested in various interest bearing savings accounts. Restricted cash in the Sewer Fund relates to debt proceeds unspent as of December 31, 2006 and restricted for use in the ongoing sewer project.

#### 8. Property Tax

The Village of Maple Rapids bills and collects its own property taxes. The Village's property tax revenue recognition policy and related tax calendar disclosures are highlighted in the following paragraph.

Property taxes are levied by the Village of Maple Rapids on July 1 and are payable without penalty through September 14. All real property taxes not paid to the Village by September 14 are turned over to the Clinton County Treasurer for collection. The Clinton County Treasurer remits payments to the Village on any delinquent real property taxes. Delinquent personal property taxes are retained by the Village for subsequent collection. Collections and remittances of all taxes are accounted for in the General Fund. Village property tax revenues are recognized as revenues in the fiscal year levied.

The Village is permitted to levy taxes up to 15 mills (\$15 per \$1,000 of assessed valuation) for general governmental services. For the year ended December 31, 2006, the Village levied 12.2612 mills for general governmental services. The total taxable value for the 2006 levy for property within the Village was \$9,341,057.

#### 9. Interfund Transactions

During the course of normal operations, the Village has numerous transactions between funds, including expenditures and transfers of resources to provide services and construct assets. The accompanying financial statements generally reflect such transactions as operating transfers.

The General Fund records charges for administrative and labor services and equipment rental to various Village departments and funds as revenue. All Village funds record these payments as operating expenditures/expenses.

#### 10. Capital Assets

Capital assets include land, buildings, equipment, and vehicles and are recorded (net of accumulated depreciation, if applicable) in the government-wide financial statements. Capital assets are those with an initial individual cost of \$5,000 or more, with estimated useful lives of one year or greater. Capital assets are not recorded in the governmental funds. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the government-wide financial statements. All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

# NOTE A: DESCRIPTION OF VILLAGE AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### 10. Capital Assets - continued

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Depreciation is computed using the straight-line method over the following useful lives:

Structures and improvements 20 - 75 years
Machinery, furniture, and equipment 5 - 50 years
Vehicles 5 years
Infrastructure 20 years

#### 11. Long-Term Obligations

Long-term debt and other long-term obligations are recognized as a liability in the government-wide financial statements and proprietary fund types when incurred. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as long-term.

Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in a Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund.

#### 12. Comparative Data

Comparative data has not been presented in the accompanying financial statements since their inclusion would make the statements unduly complex and difficult to read.

#### NOTE B: CASH

In accordance with Michigan Compiled Laws, the Village is authorized to invest in the following investment vehicles:

- Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a State or Federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this State under laws of this State or the United States, but only if the bank, savings and loan association, savings bank or credit union is eligible to be a depository of surplus funds belonging to the State under Section 6 of 1855 PA 105, MCL 21.146.
- 3. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
- 4. The United States government or federal agency obligations repurchase agreements.
- 5. Bankers acceptances of United States banks.
- 6. Mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

## **NOTE B: CASH - CONTINUED**

Federal Deposit Insurance Corporation (FDIC) regulations provide that deposits of governmental units are to be separately insured for the amount of \$100,000 for deposits in an insured bank for savings deposits and \$100,000 for demand deposits. Furthermore, if specific deposits are regulated by statute or bond indenture, these specific deposits are to be separately insured for the amount of \$100,000. Michigan Compiled Laws allow for collateralization of government deposits if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA105, MCL 21.143, to secure deposits of State surplus funds, securities, issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

As of December 31, 2006, the carrying amounts and bank balances for each type of bank account are as follows:

	Carrying <u>Amount</u>	Bank Balance		
Checking Savings	\$ 549,526 <u>286,631</u>	\$ 552,333 286,969		
	<u>\$ 836,157</u>	\$ 839,302		

The cash captions in the basic financial statements include \$163 in petty cash. Deposits of the Village are at federally insured banks located in the State of Michigan with all accounts maintained in the name of the Village. As of December 31, 2006, the Village accounts were insured by the FDIC for \$267,257 and the amount of \$572,045 was uninsured and uncollateralized.

Due to the new Sewage Disposal System Improvement Revenue Bond, the amount the Village held as cash increased significantly. As a result, the amount of uninsured and uncollateralized cash was substantially higher at year-end.

Due to significantly higher cash flow at certain periods during the year, the amount the Village held as cash increased significantly. As a result, the amount of uninsured and uncollateralized cash was substantially higher at these peak periods than at year-end.

#### Interest rate risk

The Village has adopted a policy that indicates how the Village will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates. The village will minimize interest rate risk by designing a portfolio with the objective of obtaining a rate of return throughout the budgetary and economic cycles taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

#### Concentration of credit risk

The Village has adopted a policy that indicates how the Village will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Village's investment in a single issuer. The village will minimize concentration of credit risk by diversifying investments by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

#### NOTE C: INTERFUND RECEIVABLES AND PAYABLES

The following schedule details interfund receivables and payables at December 31, 2006:

Due to General Fund from: Nonmajor governmental funds Water System Fund Sewer System Fund	\$ 2,625 1,584 2,412
Due to Fire Fund from:	6,621
General Fund	10,203
Nonmajor governmental funds	720
Normajor governmentarrunas	120
	10,923
Total interfund receivable and payables	<u>\$ 17,544</u>

Amounts appearing as interfund payables and receivables arise from two types of transactions. One type of transaction is where a fund will pay for a good or service that at least a portion of the benefit belongs to another fund. The second type of transaction is where one fund provides a good or service to another fund. Balances at the end of the year are for transfers that have not cleared as of the balance sheet date.

#### **NOTE D: INTERFUND TRANSFERS**

Permanent reallocation of resources between funds of the reporting entity is classified as interfund transfers. For the purpose of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

Nonmajor governmental funds from:  Nonmajor governmental funds	\$	1,691
Transfers to Fire Fund from:	•	7.000
General Fund	<u>\$</u>	<u>7,000</u>

#### NOTE E: ADVANCES RECEIVABLE AND PAYABLE

The following schedule details advances receivable and payable between the funds at December 31, 2006:

Advance to Fire Fund from:

General Fund

\$ 16,397

The balance of \$16,397 advanced to the Fire Fund from the General Fund resulted from loans made for new equipment.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2006

# **NOTE F: CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2006 was as follows:

Governmental Activities Infrastructure - streets Buildings Vehicles Furniture and equipment Capital assets being depreciated	Balance <u>Jan. 1, 2006</u> \$ 45,217 \$ 265,996 448,250 265,663  1,025,126	Additions 15,240 15,240	<u>Deletions</u> \$0-	Balance <u>Dec. 31, 2006</u> \$ 60,457 265,996 448,250 265,663  1,040,366
Less accumulated depreciation Infrastructure - streets Buildings Vehicles Furniture and equipment	( 1,970 ) ( 109,237 ) ( 198,695 ) ( 101,836 )	( 2,641 ) ( 5,559 ) ( 33,292 ) ( 20,397 )	- - - -	( 4,611 ) ( 114,796 ) ( 231,987 ) ( 122,233 )
Subtotal	<u>( 411,738</u> )	<u>( 61,889</u> )		( 473,627)
Capital assets, net	\$ 613,388	<u>\$( 46,649</u> )	<u>\$ -0-</u>	<u>\$ 566,739</u>
Depreciation expense was charged to the	ne following governm	nental activities:		
General government Public safety Public works Recreation and cult			\$ 9,400 7,617 41,270 3,602	
Total			\$ 61,889	
	Balance <u>Jan. 1, 2006</u>	<u>Additions</u>	Deletions	Balance <u>Dec. 31, 2006</u>
Business-type activities Capital assets not being depreciated Construction in Progress		<u>Additions</u> \$ 47,140	Deletions \$ -	
Capital assets not being depreciated	<u>Jan. 1, 2006</u>			<u>Dec. 31, 2006</u>
Capital assets not being depreciated Construction in Progress  Capital assets being depreciated Utility plant, wells, and mains Sewer system	\$ - 652,219 735,563 31,574			Dec. 31, 2006 \$ 47,140 652,219 735,563
Capital assets not being depreciated Construction in Progress  Capital assets being depreciated Utility plant, wells, and mains Sewer system Equipment	\$ - 652,219 735,563 31,574	\$ 47,140 - - -	\$ - - -	Dec. 31, 2006  \$ 47,140  652,219 735,563 31,574
Capital assets not being depreciated Construction in Progress  Capital assets being depreciated Utility plant, wells, and mains Sewer system Equipment  Total capital assets being depreciated Less accumulated depreciation Utility plant, wells, and mains Sewer system	Jan. 1, 2006  \$ - 652,219 735,563 31,574  ated 1,419,356  ( 300,643 ) ( 465,197 )	\$ 47,140 - - - -0- ( 13,521 ) ( 14,624 )	\$ - - -	Dec. 31, 2006  \$ 47,140  652,219 735,563 31,574  1,419,356  ( 314,164 ) ( 479,821 )
Capital assets not being depreciated Construction in Progress  Capital assets being depreciated Utility plant, wells, and mains Sewer system Equipment  Total capital assets being depreciated Utility plant, wells, and mains Sewer system Equipment  Less accumulated depreciation Utility plant, wells, and mains Sewer system Equipment	Jan. 1, 2006  \$ - 652,219 735,563 31,574  ated 1,419,356  ( 300,643 ) ( 465,197 ) ( 24,413 ) ( 790,253 )	\$ 47,140 	-0-	Dec. 31, 2006  \$ 47,140  652,219 735,563 31,574  1,419,356  ( 314,164 ) ( 479,821 ) ( 26,149 )

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

#### NOTE G: LONG-TERM DEBT

The following is a summary of changes in long-term debt (including current portion) of the Village for the year ended December 31, 2006.

Governmental Activities	Balance Jan. 1, 2006	Additions	Reductions	Balance Dec. 31, 2006	Amounts Due Within One Year
Capital Lease - Police Car	\$ <u>5,235</u>	\$	<u>\$ 5,235</u>	<u>\$ -0-</u>	<u>\$</u>
Business-type Activities 2006 Sewage Disposal Bond	<u>\$</u>	\$ 385,000	<u>\$</u>	\$ 385,000	<u>\$ 10,000</u>

In 2006 the Village issued \$385,000 in Revenue Bonds for the purpose of financing improvements to the Sewage Disposal System. Significant details regarding outstanding long-term debt (including current portion) are presented below:

#### Sanitary Sewer System Refunding Bonds

\$385,000 Sewage Disposal System Improvement Revenue Bonds dated October 30, 2006, due in annual installments ranging from \$10,000 to \$30,000 through May 1, 2026, with interest of 5.0 percent, payable semi-annually.

385,000

The annual requirements to pay the debt principal and interest outstanding for the bonds are as follows:

Year Ending December 31,	<u>F</u>	Principal	Interest		
2007	\$	10,000	\$	19,588	
2008		10,000		18,500	
2009		15,000		17,875	
2010		15,000		17,125	
2011		15,000		16,375	
2012-2016		80,000		70,500	
2017-2021		105,000		47,375	
2022-2026		135,000		17,625	
	\$	385 000	\$	224 963	

#### **NOTE H: FUND BALANCE RESERVES**

Reserved fund balance is used to earmark a portion of fund balance to indicate that it is not appropriate for expenditures or has been legally segregated for a specific future use.

The following are the fund balance reserves as of December 31, 2006:

Fund Balance

PRIMARY GOVERNMENT
General Fund
Reserved for advance to other funds

16,397

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2006

## NOTE I: RESTRICTED NET ASSETS

Restrictions of net assets shown in the Government-wide financial statements indicate that restrictions imposed by the funding source or some other outside source which precludes their use for unrestricted purposes. The following are the various net asset restrictions as of December 31, 2006:

PRIMARY GOVERNMENT Governmental activities Restricted for Streets and highways Major streets Local streets

\$ 25,183 53,371

78,554

#### **NOTE J: RISK MANAGEMENT**

The Village participates in a pool, the Michigan Township Participating Plan with other municipalities for various risks of loss including employer's liability, errors and omissions, and property and casualty losses. The pool is organized under Public Act 138 of 1982, as amended. The Village has no liability for additional assessments based on the claims filed against the pool nor do they have any right to dividends.

The Village also participates in a pool, the Michigan Municipal League Workers' Compensation Fund, with other municipalities for workers' compensation losses. The pool is organized under Public Act 317 of 1969, as amended. In the event the pool's claims and expenses for a policy year exceed the total normal annual premiums for said years, all members of the specific pool's policy year may be subject to special assessment to make up the deficiency. The Village has not been informed of any special assessments being required.

REQUIRED SUPPLEMENTARY INFORMATION	

# General Fund

# BUDGETARY COMPARISON SCHEDULE

	Budgeted	Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
REVENUES	Original		Actual	(Negative)	
Taxes					
Current property taxes	\$ 115,000	\$ 115,000	\$ 122,785	\$ 7,785	
Intergovernmental					
State shared revenue	67,000	67,000	67,156	156	
Liquor license fees	500_	500_	611	111	
Total intergovernmental	67,500	67,500	67,767	267	
Charges for services					
Administrative and labor charges	20,000	20,000	22,625	2,625	
Trash collection	24,000	24,000	27,312	3,312	
Total charges for services	44,000	44,000	49,937	5,937	
Interest and rents					
Interest	500	500	1,707	1,207	
Rent	600	600	600	-0-	
Rent - equipment	35,000	35,000	43,095	8,095	
Total interest and rents	36,100	36,100	45,402	9,302	
Other revenue					
Reimbursements	5,000	5,000	11,785	6,785	
Miscellaneous	2,000	900	1,012	112	
Total other revenue	7,000	5,900	12,797	6,897	
TOTAL REVENUES	269,600	268,500	298,688	30,188	
EXPENDITURES					
General government					
Legislative	4,100	4,100	3,500	600	
Executive	3,370	3,370	3,370	-0-	
Financial administration	23,309	28,234	20,738	7,496	
Total general government	30,779	35,704	27,608	8,096	
Public safety					
Police	32,700	33,200	20,764	12,436	
Public works					
Department of Public Works	121,750	125,450	106,660	18,790	
Trash collection	26,500	26,500	26,072	428	
Street lighting	11,000	11,000	10,638	362	
Total public works	159,250	162,950	143,370	19,580	

# General Fund

# BUDGETARY COMPARISON SCHEDULE - CONTINUED

	Budgeted Amounts		Astron		Variance with Final Budget Positive			
		Original		Final	_	Actual	(r	legative)
EXPENDITURES - CONTINUED  Health and welfare  Ambulance contracted services		1,700	\$	1,700	\$	1,608	\$	92
Recreation and cultural Community center Parks and recreation Library		4,950 10,000 7,500		4,950 10,000 7,500		4,035 492 6,839		915 9,508 661
Total recreation and cultural		22,450		22,450		11,366		11,084
Other Fringe benefits Insurance Sidewalks		28,800 43,000 15,000		31,100 43,000 15,000		27,361 32,988 -		3,739 10,012 15,000
Total other		86,800		89,100		60,349		28,751
Debt service Principal Interest		5,650 150		5,235 165		5,235 150		-0- 15
Total debt service		5,800		5,400		5,385		15
TOTAL EXPENDITURES		339,479		350,504		270,450		80,054
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		(69,879)		(82,004)		28,238		110,242
OTHER FINANCING USES Transfers out		(7,000)		(7,000)		(7,000)		-0-
NET CHANGE IN FUND BALANCE		(76,879)		(89,004)		21,238		110,242
Fund balance, beginning of year		159,179		159,179		159,179		-0-
Fund balance, end of year	\$	82,300	\$_	70,175	_\$_	180,417	\$	110,242

# Fire Fund

# BUDGETARY COMPARISON SCHEDULE

	Budgeted	Amounts		Variance with Final Budget Positive
	Original_	Final_	Actual	(Negative)
REVENUES Intergovernmental Charges for services Interest Other	\$ 171,000 30,000 175	\$ 171,000 30,000 175	\$ - 32,500 199 87	\$ (171,000) 2,500 24 87
TOTAL REVENUES	201,175	201,175	32,786	(168,389)
EXPENDITURES Public safety Fire protection	30,100	32,000	16,205	15,795
Capital outlay	195,010	195,010		195,010
TOTAL EXPENDITURES	225,110	227,010	16,205	210,805
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(23,935)	(25,835)	16,581	42,416
OTHER FINANCING SOURCES Transfers in	7,000	7,000	7,000	-0-
NET CHANGE IN FUND BALANCE	(16,935)	(18,835)	23,581	42,416
Fund balance, beginning of year	51,154	51,154	51,154	-0-
Fund balance, end of year	\$ 34,219	\$ 32,319	\$ 74,735	\$ 42,416

OTHER SUPPLEMENTARY INFORMATION	

# Nonmajor Governmental Funds

# COMBINING BALANCE SHEET

# December 31, 2006

	 Special				
	Major Street	Local Street			
ASSETS Cash Due from other governmental units	\$ 22,488 5,121	\$	55,260 2,123		
TOTAL ASSETS	\$ 27,609	\$	57,383		
LIABILITIES AND FUND BALANCES LIABILITIES Accounts payable Due to other funds Deferred revenue	\$ 769 1,657	\$	44 968 3,000		
TOTAL LIABILITIES	2,426		4,012		
Fund balances Unreserved Undesignated, reported in Special revenue funds	 25,183		53,371		
TOTAL LIABILITIES AND FUND BALANCES	\$ 27,609	\$	57,383		

Revenue					Total		
Community Center		Ri	Riverfest		Nonmajor Governmental Funds		
\$	2,672	\$	2,533	\$	82,953 7,244		
\$	2,672	\$	2,533	\$	90,197		
\$	- 720 -	\$	- - -	\$	813 3,345 3,000		
	720		-0-		7,158		
	1,952		2,533		83,039		
\$	2,672	\$	2,533	\$	90,197		

## Nonmajor Governmental Funds

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

	Special					
	Major Street			Local Street		
REVENUES Intergovernmental - State Charges for services	\$	35,728 -	\$	14,803 -		
Interest Other		409 	1,585 1,000			
TOTAL REVENUES		36,137		17,388		
EXPENDITURES Public works						
Administrative Street maintenance		1,489 25,191		1,488 10,926		
Recreation and cultural		-		-		
Capital outlay	<del></del>	1,268		13,972		
TOTAL EXPENDITURES		27,948		26,386		
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		8,189		(8,998)		
OTHER FINANCING SOURCES (USES) Transfers in		-		1,691		
Transfers out		(1,691)		<u>-</u>		
TOTAL OTHER FINANCING SOURCES (USES)		(1,691)		1,691		
NET CHANGE IN FUND BALANCES		6,498		(7,307)		
Fund balances, beginning of year		18,685		60,678		
Fund balances, end of year	\$	25,183	\$	53,371		

Revenue  Community Center Riverfest			Total Nonmajor Governmental Funds		
\$	5,150 7 98	\$	875 10 4,529	\$	50,531 6,025 2,011 5,627
	5,255		5,414		64,194
	- - 6,681 -		- 5,926 -		2,977 36,117 12,607 15,240
	6,681		5,926		66,941
	(1,426)		(512)		(2,747)
	- -		<u>-</u>		1,691 (1,691)
	-0-		-0-		-0-
	(1,426)		(512)		(2,747)
	3,378		3,045		85,786
\$	1,952	\$	2,533	\$	83,039

#### Principals

Dale J. Abraham, CPA Michael T. Gaffney, CPA Steven R. Kirinovic, CPA Aaron M. Stevens, CPA Eric J. Glashouwer, CPA



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS

To the Honorable President and Members of the Village Council Village of Maple Rapids Maple Rapids, Michigan

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Village of Maple Rapids, Michigan as of and for the year ended December 31, 2006, which collectively comprise the Village's basic financial statements, and have issued our report thereon dated June 4, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village of Maple Rapids' internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control over financial reporting. We consider the following deficiencies to be significant deficiencies in internal control over financial reporting:

#### BANK RECONCILIATIONS FOR COMMUNITY CENTER ACCOUNTS

Each year the Treasurer of the Community Center submits financial information and reports for the Village's audit. This financial information submitted does not contain bank reconciliations for the Community Center's bank accounts or a year end summarization of activity in that fund. As a result, the auditors typically prepare bank reconciliations and manually pull a year end trial balance based on the information available.

We recommend that the Treasurer of the Community Center prepare bank reconciliations monthly for all bank accounts. Additionally, we recommend that the information submitted for audit each year contain a year end summarization of activity that agrees with the bank reconciliations and which may be used as the trial balance for that fund.

#### PREPARATION OF FINANCIAL STATEMENTS

Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). Responsibility for the financial statements of the Village rests with the Village's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related note disclosures (i.e., external financial reporting).

It has historically been common for many small to medium-sized governments to rely on the independent auditors to assist in the preparation of the government-wide and fund financial statements, as well as the related notes to the financial statements, as part of its external financial reporting process. As a result, a government's ability to prepare financial statements in accordance with GAAP has typically been based, in part, on its reliance on the independent auditors. By definition, independent auditors cannot be part of the government's internal controls.

The condition noted in the preceding paragraph exists at the Village of Maple Rapids. The cause for this condition is simply because it is more cost effective to outsource the preparation of its annual financial statements to the independent auditors than to incur the time and expense of having the employees and/or management obtain the necessary training and expertise required to perform this task internally.

As a result of this condition, the employees and/or management do not possess the qualifications necessary to prepare the Village's annual financial statements and notes to the financial statements in accordance with GAAP. The Village relies, in part, on the independent auditors for assistance with the preparation of annual financial statements and related notes to the financial statements in accordance with GAAP.

We recommend the Village consider obtaining the proper training for the appropriate staff members to assure that they are able to fully understand what goes into the preparation of the annual audited financial statements and so that they can take responsibility for the preparation of the annual audited financial statements, assure there are no material misstatements, and assure there are appropriate disclosures in accordance with accounting principles generally accepted in the United States of America.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control. Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiencies described above are not material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under auditing standards generally accepted in the United States of America.

This report is intended solely for the information and use of management and Members of the Village Council of the Village of Maple Rapids, others within the organization, and applicable departments of the State of Michigan and is not intended to be and should not be used by anyone other than these specified parties.

ABRAHAM & GAFFNEY, P.C.

aluaham & Lolliney, P.C.

Certified Public Accountants

June 4, 2007